

# Auburn Recreation Facility Reservation Application & Agreement

## 48 Pettengill Park Rd. Auburn, ME 04210

RENTER NAME: \_\_\_\_\_ RENTAL DATE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ TOWN: \_\_\_\_\_

STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_ EMAIL: \_\_\_\_\_

CELL PHONE: \_\_\_\_\_ ACTIVITY DESCRIPTION: \_\_\_\_\_

CHECK IN TIME: \_\_\_\_\_ CHECK OUT TIME: \_\_\_\_\_ PARTY SIZE: \_\_\_\_\_

### Circle Rental Location

**Monday-Friday 8AM-4:30PM**

**Weekdays after 5PM & Weekends**

**TOT LOT: \*May 1<sup>st</sup> – October 15<sup>th</sup> \***

**\*2 HOUR MINIMUM\***

**Full Day Rental | \$150**

BASKETBALL COURT: \$40/hr

BASKETBALL COURT: \$60/hr

**Non-Profit | \$100**

RECREATION ROOM: \$40/hr

RECREATION ROOM: \$50/hr

CLASSROOM: \$20/hr

CLASSROOM: \$40/hr

**FESTIVAL PLAZA: No Charge**

### **BIRTHDAY SPECIAL (Sat/Sun ONLY)**

**\*2 HOUR MINIMUM\***

**LAKE GROVE PARK: No Charge**

Gym/Rec Room Combo: \$100/hr – **\*year-round\***

**\*Memorial Day – Labor Day\***

Large Party Fee (50+ People): \$25 one-time fee

**GULLY: No Charge**

**\*Memorial Day – Labor Day\***

**CONCESSIONS:** Participants must follow the CDC Non-Profit Eating Establishment Guidelines (provided by the Department)

- Proof of non-profit status will be required (attached to rental form).
- Birthday Special price includes a 30-minute set-up and 30-minutes breakdown/cleaning buffer.
- Nothing should be attached to the walls in any way that would leave marks (taped, tacked, etc.).
- Full payment is due at the time of the booking to secure your date.
- There is a minimum 48-hour cancellation policy. Any cancellation under 48 hours will forfeit you 50% of rental payment.

As the person/official responsible for the above-named organization or activity, I agree with the following conditions, rules, and fees set forth in this application.

### PARTICIPANT RELEASE WAIVER AGREEMENT

**NOTE:** Those reserving out facilities may be required to obtain a minimum of \$500,000.00 liability coverage, naming the City of Auburn as "Additional Insured".

The renter agrees to the following:

\*To police the area and place all litter in barrels provided.

\*To report all damages.

\*To obey all State of Maine Laws, Auburn ordinances, and Recreation Department rules.

\*To pay for any damage to equipment or grounds that was the direct result of improper use.

### **Participant Release/Assumption of Risk Agreement/Agreement to Indemnify & Hold Harmless**

Each person signing below understands that participation in the City of Auburn ("City") program, activity, and/or special event can involve the risk of damage and injury, including serious injury, to both people and property. Each person signing above understands and agrees that the City, its agents, officers, and employees accept no responsibility, and will not be liable for, any injury, harm, or damage to their person or property (including, but not limited to, injury, harm, or damage caused by negligence of the City, its agents, officers, or employees) occurring during or arising out of participation in any City program, activity, and/or special event. To the fullest extent permitted by law, each person signing below agrees to assume all risk of injury, harm, or damage to their person or property arising during or in connection with any City program, activity, and/or special event. Each person signing below hereby releases and agrees to indemnify and hold harmless the City, its agents, officers, and employees from any and all liability, actions, damages, and claims of any kind and nature whatsoever for any injury, harm, or damage to their person or property (including, but not limited to, injury, harm, or damage caused by negligence of the City, its agents, officers, or employees) that may arise or occur during or in connection with said program, activity, and/or special event.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

**\*The City of Auburn reserves the right to refuse or cancel any reservation\***

### FOR OFFICIAL USE ONLY

Amount Paid: \_\_\_\_\_

Received By: \_\_\_\_\_

Date: \_\_\_\_\_

